



**MINUTES
CITY COUNCIL MEETING
January 4, 2022**

CALL TO ORDER

The meeting was called to order at 6:30pm.

Present: Mayor: Charlie Miner; Council: Jahn Dyvik, Mike Feldmann, Gina Joyce, and Deirdre Kvale

Staff Present: City Administrator: Scott Weske; and City Clerk: Jeanette Moeller

Absent: None

PLEDGE OF ALLEGIANCE

MAYOR'S COMMENTS – LONG LAKE NEWS, MEETING REVIEW AND UPDATES

Mayor Miner noted that he had attended a meeting at which Representative Dean Phillips offered updates on some of the work that he is doing in Washington D.C.

APPROVE AGENDA

A motion was made by Dyvik, seconded by Miner, to approve the agenda as presented. Ayes: all.

CONSENT AGENDA

The Consent Agenda consisted of:

- A. Approve Minutes of December 21, 2021 City Council Work Session Meeting
- B. Approve Minutes of December 21, 2021 City Council Meeting
- C. Approve Vendor Claims and Payroll
- D. Adopt Resolution No. 2022-01 Conditionally Appointing Candidate Veronica Vasina to the position of On-Call Firefighter for the City of Long Lake Fire Department
- E. Adopt Resolution No. 2022-02 Accepting a Donation to the Long Lake Fire Department in the Amount of \$1,000 from North Shore Marina
- F. Accept the Resignation of Firefighter Chris Bennett from the Long Lake Fire Department
- G. Adopt Resolution No. 2022-03 Approving a Salary Step Increase of Public Works Maintenance Worker Alex Ebner's Salary from Step 1 to Step 2 of the Salary Pay Plan Due to Having a Satisfactory Performance Review
- H. Adopt Resolution No. 2022-04 Designating the Polling Place for the Precinct Within the City of Long Lake

A motion was made by Dyvik, seconded by Joyce, to approve the Consent Agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

2022 City Appointments

City Clerk Moeller provided an overview of the list of appointments to be made for the coming year. Mayor and Council members discussed the varying positions to be filled, their availability to attend meetings, and agreed upon the appointments to be made for 2022.

A motion was made by Dyvik, seconded by Feldmann, to adopt the City of Long Lake 2022 Appointments Worksheet, including the following appointments:

- *Council member Dyvik to the position of Mayor Pro-Tempore;*
- *Mayor Miner and Council member Dyvik to the Fire Advisory Committee, with Council member Feldmann as alternate;*
- *Council member Kvale and Mayor Miner to the Utility Agreements Subcommittee;*
- *Council member Joyce as the Park Board Liaison;*
- *Council member Feldmann as the Planning Commission Liaison;*
- *Council member Kvale as the Chamber of Commerce Liaison;*
- *Council member Joyce as the Long Lake Waters Association Liaison;*
- *Council member Kvale to the Lake Minnetonka Communications Commission;*
- *Mayor Miner and Council member Feldmann to the Highway 12 Safety Coalition; and*
- *Mayor Miner as the Wayzata Crime Prevention Coalition Liaison.*

Ayes: all.

Update on Applications Received for Planning Commission and EDA Vacancies

Moeller reported that the City had received two applications for the vacancy on the Planning Commission and one for the EDA vacancy. She noted that because there is not a pressing need for a more lengthy EDA meeting on January 18, staff is suggesting that interviews be conducted at a Council work session in order to enable Council to make a decision on candidate appointments at their regular meeting to follow the work session.

Council member Kvale asked if an individual could serve on both the EDA and the Planning Commission.

Moeller responded that in past iterations of the EDA, there have been Planning Commission members on the EDA. She stated she has not seen anything in the code that would prohibit it, but staff could check with the City Attorney to make sure.

Council member Dyvik commented that he thinks even if it is allowed, it would be best not to have someone serve on both the Planning Commission and the EDA.

Mayor Miner added that that this can be addressed at the Council's work session on January 18, 2022.

OTHER BUSINESS

Future Fire Services Meeting – Council member Dyvik noted that the next future fire services meeting will be held February 2, 2022 and he will be unable to attend that meeting. He asked the new alternate, Council member Feldmann, to attend in his place.

Final Levy Impact on City Tax Rate – Council member Dyvik asked whether information was available yet as to what the City's tax rate will be with the final levy decrease of \$20,000 and changes in market valuations. City Administrator Weske replied that based on the last market valuations estimate he'd received from the County in November, he believes the City's tax rate will end up decreasing 0.235%, but he added that he is unsure when market valuations will be final. The Council discussed the City Assessor position and the possible need to reassess this position for the next contract, because of changing software requirements imposed by Hennepin County.

Billing Rate for City Engineer – Council member Feldmann questioned if the City had received information on what the rates for the new City Engineer's services will be. Weske believed the fee schedule had been sent and indicated he would double check that information and report back to the Council.

Potential Use for Former BP Site – Council member Dyvik recalled that there had been discussions about what could be done at the BP site while it awaits development, such as allowing food trucks there. He noted that he thinks that would be a pretty cool idea and when he has mentioned it to people around town, there has been support for this concept. He stated that if this was something that the City would support, he feels they need to start planning for it. Moeller mentioned that there may be ADA accessibility requirements for public use of the site and added that before any decision is made, staff should talk to the Planning Consultant to see what City Code does and does not allow. Council member Dyvik indicated that he would like to see staff start asking those questions and starting conversations about possible uses for the site. Council member Joyce stated that she thinks the Council should make the BP site discussion one of their goals. Moeller added that staff is recommending the February work session be designated for goals review in order to allow time for staff to review the goals and determine what has been completed and prepare suggestions for goal changes. The Council discussed the former BP site and possible interim uses, such as food trucks, farmers markets, and parking. Moeller suggested that a goal could be stated as being to work proactively to explore opportunities and uses for the BP site. Council member Dyvik stated that if the Council agrees, he would like staff to explore what the issues and obstacles may be for the BP site and what the process may be to get some of these ideas put into place for the upcoming season, and reiterated that there appears to be strong support for the idea of using this property for food trucks over the summer.

Discussions Orono Youth Hockey – At the Mayor's request, Moeller provided an overview of the ongoing conversations with the Orono Youth Hockey Association regarding possible use of Holbrook Park skating facilities.

ADJOURN

Mayor Miner adjourned the meeting by general consent at 7:32 pm.

Respectfully submitted,

Scott Weske
City Administrator